

Mansfield Community Playground Project
Meeting Minutes
Date: 4/11/13

Present: Sara Anderson, Chad Rittenhouse, Megan Huff, Kelly Zimmerman, Ellen Tulman, Cristina Colon-Semenza, Julia DeLapp, Kathleen Krider

Next Meeting: 5/9/13 at 7:00

- I. Minutes from March 2013 meeting approved
- II. Kathleen presented information regarding making purchases. Key points:
 - a. Town requires original receipts & invoices
 - b. Town will not reimburse for tax (we have a tax exempt form to use)
 - c. Town REALLY prefers that the only items on receipt/invoice are those for reimbursement (no personal items)
 - d. Kathleen recommends that before making purchases that a list be made & that she assist in the purchasing (either online or in store).
 - e. Items under \$100 can be reimbursed more readily out of petty cash
- III. Eastern student is investigating grant opportunities and has found 2 promising options
- IV. FUNDLY site is up and running
- V. Discussion regarding how to bring community members in as more active participants:
 - a. Maybe we'll have our own town hall meeting in the fall
 - b. MAC is looking for a community champion & this person might be able to also help with playground visibility, etc
- VI. Upcoming Events:
 - a. Online Mothers' Day Giveaway on Facebook – some complications are being ironed out
 - b. WILI am 1400 Wayne Norman Show – Julia, Sara, Chad, & Cristina will be on the show 7:00 am Monday April 15, 2013
 - c. Take Note! Concert to be Sunday May 19, 2013. Julia will help to organize volunteers/donations as time grows closer.
 - d. Applebees Fundraiser will be Saturday June 1, 2013. Discussion about benefits of & how to manage advance ticket sales.
 - e. Fun Run for the Playground will be Saturday June 8, 2013
 - i. Chad is looking into signage
 - ii. Kelly & Shawn are planning kids run activities
 - iii. Ellen will plan other kids activities
 - f. Lemonade Stand still in the works for summer
 - g. Next Children's Committee – date TBD
 - h. Possibly doing a Moe's fundraiser (similar to Papa Gino's – we would get 10% from meals sold to those with coupons)
 - i. Cristina to contact Farmer's Cow for possibility of a similar event & also looking possible ice cream event on the last day of school

- j. Outdoor Farmer's Market begins May 4, 2013. We can set up a table there free of charge. Kelly to investigate if we can make sales or just provide information.
- VII. Ossen Grant has been submitted. We anticipate notification sometime in May as to whether or not playground will be awarded the grant.
- VIII. Next Meeting Thursday May 9, 2013 at 7:00 at Town Office Building

Minutes prepared & respectfully submitted by Ellen Tulman on 4/12/13